

**Wilton Library Association**  
**September 23, 2009**  
**Minutes**

Present: Shirley Bergin (8:55), Trish Clifford, David Clune, A.P. Duffy, Pat Gould, Glenn Hemmerle, Janice Hess, Judy Higby, Marianne Howatson, Michael Kaelin, Kathy Leeds, Dan Mahoney, Derrel Mason, Holly Sexton, Harry Somerdyk, Susan Sullivan, Elaine Tai-Lauria, Dave Waters, Diane Wilson.

Absent: Jeff Barbour, Susan Diloreto, Chris Hevesy, Whitney Janeway, Greg Jansen, Ken Kempson.

President Judy Higby called the meeting to order at 6:50 pm and thanked the Trustees for their participation.

It was decided that name tags for Trustees would be ordered so they can be worn to Library programs and events.

The minutes from the previous meeting were modified to reflect that Holly Sexton was present at the meeting on June 2, 2009. Harry Somerdyk made a motion to approve the minutes as modified. Trish Clifford seconded. The motion was approved.

Holly Sexton presented the Treasurer's Report on behalf of Treasurer, Greg Jansen, in his absence. It was noted that the combined Operating and Restricted budgets are forecasted to end with a surplus of \$13,889 for the fiscal year, noting it is very early in the fiscal year. In addition, a brief history of how the library is funded was presented.

Pat Gould reported on book sales. She stated that in July, approximately \$1,000 was raised at the Chamber of Commerce sidewalk sale. Ms. Gould reported that they did not have the final figures for the Children's book sale in September, but commented that it was a well attended community event in conjunction with Discovery Day.

Susan Sullivan reported on the 'Friends Campaign'. She explained that the Annual Appeal is a series of mailings to request funding for our collections and programs. Ms. Sullivan explained that funds are needed from the Annual Appeal and fundraising events, and requested help from the Board to assist with personalizing letters. Ms. Sullivan requested suggestions regarding new and creative ways to solicit funds.

A Development at Wilton Library Association Calendar of Activities 2009-2010 was distributed.

President Judy Higby reported on the 10<sup>th</sup> Annual Ladies Night Out. The event is being held on a Thursday night (October 1) moved to a new night from the traditional Sunday nights, and she encouraged participation. President Higby also reported that there will be an upcoming wine tasting event by the New Canaan Wine Merchants on November 4.

Kathy Leeds presented the Director's report. She reported that this summer was exceptionally busy at the library. Ms. Leeds also discussed the shadowing program in which Board members spend an hour or more with one of the staff.

A Hospitality/Stewardship Library sign-up sheet was distributed.

The timing of the Budget process was discussed. Judy Higby stated that a preliminary budget after review from the Finance Committee will be presented to the Board at the October meeting, and a formal vote on the budget will be held at the November Board meeting after which it will go to the Board of Selectman.

There being no further business the meeting was adjourned at 9:00 pm.

Respectfully submitted,  
Holly Sexton  
Secretary